

UCCPH Council Minutes, November 8, 2022, 5:30pm

Attendance: Pastor Olive, Jan Narracci, Kay Frunzi, Brooke Albright, Paul Campbell, Gene Eliassen, Al Thompson

Reflection: Jan Narracci

Group Thankfulness Exercise: Pastor Olive

Al Thompson established as time keeper.

Moderator report: Jan Narracci

Review of council agreements. How have we been doing as a council sticking to the agreements agreed upon in January? Council members discussed the agreements and felt we have done well over the last council year.

Bylaw review - should we wait until we have a settled pastor before we undertake this task? Sections that need to be addressed are: church partners section and terminology, term limits and requirements for officers. The church constitution and bylaws do not align on the issue of moderator requirements. Al and Olive stated that a candidate for pastor would likely appreciate having current, updated bylaws already in place. Council agreed to go ahead with bylaw reviews before a settled pastor is in place.

Jan spoke to Wayne DeBlock about the need for a ramp up to the chancel. There is a scout who is looking for an Eagle Project who may be able to build the ramp for us. Jan gave basic requirements for the ramp (carpeted, railing, ADA requirements). Wayne will communicate with the Boy Scout and keep us posted.

Pastor's report: Interim Pastor Olive

Church profile has been fine tuned and formatted in its final form. Thanks to Paul and Peggy Campbell for doing that important work. The profile has been sent to Rev. Anthony Scott for final approval and posting.

Brooke Albright will now attend Mission Team meetings in place of Olive. Brooke is the liaison for the Mission Team to the Church Council so this is a good fit.

Olive signed off on the 2016 version of the UCCPH harassment policy. The policy needs to be reviewed and updated since it has been several years since it was written.

Motion (Made, 2nd and Approved): Co-sign the harassment policy with Olive. Review and update the policy to bring it in line with current needs.

Olive and Al will work on an updated version of the harassment policy.

Olive will attend the Mediation Skills Training Institute in Scottsdale AZ from Nov 13-19. Al will provide pastoral coverage while Olive is gone.

An exterminator came today 11/8/22 to take care of a mouse problem in the church office.

Olive met with Peggy Lundberg to discuss Christmas music plans. Peggy would like funds to purchase music for the Christmas choir.

Motion (Made, 2nd and Approved): Approve Peggy to purchase the music she needs for the Christmas choir.

UPDATE: Peggy does not need to purchase music for the Christmas choir. She was able to acquire the music needed through connections with other choir directors and personal sources.

We are in need of a musician to play on Christmas Eve as none of our volunteers are available. The service time will be set at a later date. There will be no Sunday service on December 25. Council members suggested singing carols and traditional music that everyone can easily sing along to. Olive will consider this option.

Treasurer report/Covenant Commitment Team report: Paul Campbell

There are issues with council members receiving attachments for financial reports. Paul is going to work with the bookkeeper to resolve some issues regarding monthly communications, getting reports back in a timely manner for council meetings.

Overall, revenue is pretty close to the projected amount for monthly contributions.

Motion (Made, 2nd and Approved): Approve \$200 contribution from committed mission funds for Pakistani flood relief funds, per a request from the Missions Team.

Motion (Made, 2nd and Approved): Approve \$90 x3 for Jan, Kay and Don to attend Healthy Ministry Relations training as required by the church bylaws.

The Covenant Commitment Team will meet next week to discuss the budgeting process and plan the upcoming stewardship campaign.

Old Business:

Safety Plan - Kay Frunzi: A few items have been completed including parking lot lighting, reviewing camera coverage. High priority items were reviewed and some council members will take responsibility to complete a few of those items.

Montessori Update - Jan Naracci: Do we want to ask a UCC attorney to look at the lease? Total area that will be used is 1495 sq ft. An attorney can help us determine our tax liability for leasing the space. UCC attorney will charge \$200/hour and expects to take two to three hours for review. The school will pay for bollards at parking lot entrances at no cost to us. There is potential for the school to place additional bollards near the kitchen door and the double door entrance at the back of the church. Bollards would address some of the security issues listed in the safety plan.

Recommended to establish a reserve fund with this potential ongoing income from the school.

Haven Project - Jan Naracci: Paul, Peggy, Joe and Jan met with the Haven Project coordinators. The Haven Project is a theater project designed for middle school/high school age kids who otherwise do not have the opportunity to participate in theater education. Approximately 12 students would use our space three times a week from December to February for practice. Performances are held elsewhere. The Haven Project is insured and all adult staff have had background checks. High school students who need community service hours are welcome to volunteer with the group.

Motion (Made, 2nd and Approved): Offer rehearsal space to the Haven Project starting in December.

New Business:

Directories - Jan Naracci: How to cover the cost of printing and binders? Council suggested putting directories out with a “recommended donation” amount of \$5 per directory. Additional cost will be covered by Elephant Rock donation funds.

Back pew near loft stairs/safety issue - Jan Naracci: There is a concern that the location of the pew could be a hazard during an emergency or evacuation. Council agreed to offer the pew for sale to the congregation. Jan will make the announcement at an upcoming Sunday service.

Musician appreciation: It was suggested to purchase gift cards for the musicians who have dedicated their time and talents this year.

Motion (Made, 2nd and Approved): Give \$50 each to the five primary musicians as a Christmas gift.

Adjournment: 7:41pm

Next meeting: 5:30pm, Dec. 13, 2022

Respectfully submitted,

Brooke Albright

Recording Secretary