

UCCPH Council Minutes, April 11, 2023, 5:30pm

Attendance: Interim Pastor Olive Hinnant, Jan Narracci, Kay Frunzi, Brooke Albright, Melissa Birdwhistell, Paul Campbell, Gene Eliassen, Al Thompson

Al Thompson was established as the timekeeper.

Opening prayer: Pastor Olive

Reflection: All

Moment of silence for the Don Sprague family

Moderator report: Jan Narracci

The Nominating Team is now complete with the addition of Jeremy Birdwhistell. The Nominating Team members are Lin Stifel, Peggy Campbell and Jeremy Birdwhistell. We will need to have the members confirmed by a vote of the congregation. Melissa Birdwhistell joining Council will also need to be approved by the congregation.

Brooke Albright provided a short search committee update, stating that the committee has received some good profiles and is conducting interviews. Melissa Kelsey will also provide a short update for the upcoming Thursday email newsletter.

Constitution amendments are being reviewed. Amendments will need to be voted on once developed.

Jan will be absent at the next Council meeting so Kay Frunzi will run the May 9 meeting.

Interim Pastor Report: Olive Hinnant

Al Thompson and Olive have reviewed the current harassment policy to examine how it is functioning in the life of the congregation. The policy will likely be split into two separate documents. One document will be a legal policy to protect employees and members. A second document will address how the congregation aspires to be in community together. The second document will include a protocol for handling issues that may arise between members of the congregation. These items will be brought to the Council for consideration next month.

The Bailey family would like to plant a tree at the church in honor of Earth Day. Is this something the church could support? Eileen has some small seedlings on her property that she could bring to the church for the youth to plant. Olive will talk to Eileen about the Earth Day plan and how to incorporate planting a small tree into the youth activity for that Sunday. Jan will call Heidi Bailey to discuss the tree plan.

Treasurer's Report: Paul Campbell

First quarter financial report was sent to the council today. Paul will prepare a short report for the newsletter to update the congregation on our current financial standings. First quarter financials will also be posted on the church website. Total revenue for the first quarter is about \$39,000. First quarter net revenue is about \$2300.

Old Business:

Bylaws discussion based on latest input - EXECUTIVE SESSION starting at 6:30pm. Executive session ended at 7:02pm.

Motion (Made, 2nd and Approved): Approve the church bylaws.

Financial review - Jan Naracci: We need to find someone to do an external financial review for a minimal cost or for free. An external financial review has not been conducted in many years. Discussion of how often to do internal and external reviews. Colorado Non-Profit Board may have some resources for pro-bono financial reviews.

Safety plan to be shared with congregation - Kay Frunzi: The safety plan has been approved but has not been shared with the congregation. Kay suggested that she, Jeremy Birdwhistell and Sean Heidman make a presentation to the church soon.

Social media team - Jan Narracci: This team does not yet exist but needs to be formed. Jan asked Melissa Birdwhistell if she would like to be the liaison for this yet-to-be formed team. Guidelines need to be determined for what should be posted, whether youth pictures should be posted or not, etc.

Volunteer recognition - Paul Campbell: How can we recognize people in the church that go above and beyond in their volunteer roles? April is National Volunteer Recognition Month. Suggestion to ask for nominations in the upcoming newsletter. Volunteers who are nominated could be recognized at an upcoming Sunday service.

New Business:

Harassment policy - Jan Narracci: The current harassment policy addresses an employer/employee relationship. A separate policy is being developed with a more positive, covenantal approach to relationships among the church body.

Wheelchair ramp to the pulpit - Gene Eliassen: Council discussed the possible addition of a wheelchair ramp to the pulpit. Based on measurements of the area and slope that a ramp would require to meet ADA requirements, the Council decided a ramp is not practical. Gene suggested adding a handrail for people to use for support as they approach or leave the pulpit. Speakers who cannot use the steps could still speak to the congregation from the floor using a microphone.

Boy Scout Leader recognition - Al Thompson: Wayne DeBlock will be recognized during the church service this Sunday. He will receive the God and Service Award, a medal and a lapel pin.

Adjournment 7:35pm

Next meeting: May 9, 2023

Respectfully submitted,

Brooke Albright

Recording Secretary